Installing QuickSpecs offline access using Google Drive on Windows 8



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Installation Steps

Why only Windows 8?

The reason is that it turns out the way that the manner that the Google Drive folder under Windows 7 created by Google does not allow the folder to use full text search capabilities of Windows and apparently, there is no solution to this problem so far, but it does work fine on Windows 8.

Installation steps:

- Ensure that Adobe iFilter is installed. This allows the documents to be full text indexed by Windows.
- Ensure that Google Drive folder can be accessed by Windows Index
- Ensure that Google Drive folder is being indexed by Windows
- Connect shared QuickSpecs folder to Google Drive and Sync
- Access QuickSpecs using Windows Explorer

1. Ensure that Adobe iFilter is installed

We need to ensure that Windows indexing is doing full text indexing of .pdf documents. Depending on how the installation was done, this may or may not be already set up. So, the first step is to check that, and if it was not done, then you need to install the iFilter from the Adobe website. This is done as follows:

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Go into the Windows Control Panel.



In the 'Search' field, type in index. and click on Indexing Options.



From the *indexing* options, click on the *Advanced* tab.

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Then click on *File types* and scroll down to find the *.pdf type*.

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In the red box in the above screen shot, it has to read 'PDF Filter'. If it does not say 'PDF Filter', you need to go on the Adobe website <u>www.adobe.com/support/downloads/detail.jsp?ftpID=5542</u> and download the latest iFilter by following the instructions to get it installed on your machine.

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The second thing that you need to check is when you click on *.PDF Filter*, you want to verify that the selection *Index Properties and File Contents* is selected:



It is this option that triggers the iFilter to index the full text search.

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Once the iFilter is correctly installed, the options will look like the picture below:

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2. Install Google Drive PC Client

Sign-up on Google Drive (<u>drive.google.com</u>) and create an account if necessary.



Select Download Drive.

CorDrive
Let's get you set up with Google Drive
Installing Drive lets you keep files on your computer backed up and ready to access from anywhere.
Download Drive

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Run the *googledrivesync.exe* file you just downloaded.

Thanks for dow	nloading Drive fo	r your computer. ownload.
Societe Drive Installer There for installing Google Drive.	Image: Second	Coogle Die B Profes
Install Drive	Add files	See your files on the web
	Take me to Drive on the web	
googledrivesync.exe		

This will start the installation of Google Drive client on your PC, follow the instructions.



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3. Ensure that Google Drive folder can be accessed by Windows Index

In order for Windows to index the contents of the Google Drive folder on your computer, you have to verify that the folder contains the right access rights. By default, when Google creates the folder, the Windows indexers cannot access the folder.

The way to do this, is to go on the Windows Drive folder.

Note: This folder can be found under Computer/Drive C:/Users/YourUserName/Google Drive

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File	Home Share View							_
۲	∋ × 🕇 🐌 Computer → PC	COE (C:) → Users → villarrr → Google Drive					~ C	Sea
	, HPExperience	 Name 	Date modified	Туре	Size			
	PerfLogs	How to get started with Drive	21/05/2014 04:46	File	2047 KB			
Þ	Program Files	How to get statted with Drive	21/05/2014 04:40	File	2,547 KB			
Þ	Program Files (x86)							
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Select the Google Drive folder and click on Properties.



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Select the Security tab.



You can see that the folder has access only to the single user, and it needs to have system access.

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The easiest way to do this is:

- Click on the Advanced button.

File Home Share View				
🛞 🌛 - 🛧 👠 > Computer > PC	COE (C:) ► Users ► villarrr ► Google Drive			
HPExperience PerfLogs Program Files Quarantine Respaldo SSM System.sav Temp	Name Name How to get started with Drive	Date modified 21/05/2014 04:46	Type Size File 2,947 KB	
Administrator All Users Default Default User hpadmin Public villarrr	General Sharing Security Customize Object name: C:\Users\villam\Google Drive Group or user names:	rties X		
freemind fontacts Downloads Favorites Google Drive Inks My Music	To change permissions, click Edit. Permissions for VillarreaL Rubi Full control Modify Read & execute List folder contents Read Write	Edit.		
My Pictures My Videos OneDrive Saved Games Searches	Por special permissions or advanced settings. cick Advanced. Learn about access control and permissions OK Ca	Advanced Apply		

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- Select *Permissions* and click on *Enable inheritance, then* check the box *Replace all child project permission entries with inheritable permission entries from this object* and click *Apply*

)).				Adva	anced Security Set	tings for Google Drive	_ 🗆 🗙
	Na Ow	me: ner:	C:\Users\villar	rr\Google Drive	😚 Change		
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	For additional information, double-click a permission entry. To modify a permission entry, select the entry and click Edit (if available). Permission entries:						
		Туре	Principal		Access	Inherited from	Applies to
	8	Allow			Full control	None	This folder, subfolders and files
		Add	Remove	Edit			
	E	nable inh	eritance				
	v I	Replace al	I child object per	mission entries with i	inheritable permission	entries from this object	
							OK Cancel Apply

- You will receive a notification. Then say *Yes* and after this *OK*.

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	,		Advanced Security Settings for Google Drive $ \Box$ \times				
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ſ	Permissions	Auditing	Effective Access				
	For additional in Permission entri	nformation, double	-click a permission entry. To modify a permission entry, select the entry and click Edit (if available).				
	Type I	Principal Villarreal, Rubi (vill	This will replace explicitly defined permissions on all descendants of this object with inheritable permissions from Google Drive. es to older, subfolders and files Do you wish to continue? Yes No				
	Add Remove Edit Disable inheritance Image: Construction of the second seco						

- You will see that system admin rights have been given to this folder and with this setup Windows will be able to index the folders.

Google Drive Properties							
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Group or user nay nes:							
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Now that we know that Windows can index the Google Drive folder, we need to make sure that it is actually in the list of folders that Windows searches indexing.

Go into the Windows Control Panel.

Control Panel >	-		
Adjust yo	ur computer's settings		View by: Category 🔻
	System and Security Review your computer's status Jack up your computer and and fix problems Network and Internet Jiew network status and tasks Choose homegroup and sharing options Hardware and Sound Jiew devices and printers Add a device Connect to a projector Adjust commonly used mobility settings Programs Jinistall a program Bet programs	\$ ** \$ \$	User Accounts Change account type Appearance and Personalization Change dektop background Adjust screen resolution Clock, Language, and Region Change keybards or other input methods Change display language Ease of Access Let Windows suggest settings Optimize visual display

In the 'Search' field, type in *index.* and click on *Indexing Options.*

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\bigcirc	♥ I Control Panel ►		✓ ♦ index	×
R	Indexing Options Change how Windows searches			
<u> </u>	Performance Information and Tools Check the Windows Experience Index Use tools to improve performance			
Þ	Action Center View reliability history			
	Troubleshooting Find and fix problems with Windows Search			
F	Folder Options Change search options for files and folders			
🕜 Sear	ch Windows Help and Support for "index"			

Click on Modify.

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Included Locations Internet Explorer History Microsoft Outlook Offline Files Start Menu Users Visio Content	Exclude AppData; AppData	Summary of selected locations	
Modify Advanced now uses measing street searches? Troubleshoot search and indexing	Pause	Included Locations Internet Explorer History Offline Files Start Menu Visio Content Show all locations	Exclude AppData; AppData

Search for the Google Drive folder, usually under C:/YourUserName/. Depending on how you have set this up, it may already be indexed by default or may not be. Just make sure that the Google Drive folder is indexed by reviewing that that the box is checked. Click *OK*.

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Indexing complete.		Change selected locations	
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4. Connect shared QuickSpecs folder to Google Drive and Sync

In order to synchronize the QuickSpecs files using Google Drive on your PC, the first thing you need to do is to add them to your Google Drive folder on the web.

The links are available here: <u>http://h71069.www7.hp.com/quickspecs/overview.html</u>, Click on *Subscription links* under *Industry standard cloud solutions/Google Drive (requires Windows 8)* and this window will show up. Click on the one you want to add to Google Drive.

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	a convenient central resource pro- wp and software. Learn more abo	viding technical averviews and specifications for ait the bioblinhts	
	Google Drive Quick	cSpecs subscription links	×
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Search	WW Retired htt	tps://drive.google.com/folderview?id=0B9Y99iN_W8VBb2RXN3FaM2N0bjg&usp=sharing	
	US htt	tps://drive.google.com/folderview?id=0B9Y99iN_W8VBXzh1UVNB0HB1eUk&usp=sharing	
	US Retired htt	tps://drive.google.com/folderview?ld=0B9Y99IN_W8VBQkRmeTV6UkpNZjA&usp=sharing	Re.
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Here, the WW one from the list is selected, and a window like this will open. Click on *Sign in* if you are not already logged in.

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Click on Add to Drive.



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			Rubi Villarreal 👻
			Open in Drive
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loonshot Systems	Networking	Notebooks - Tabl	Options and Acce

Now you can see on the Google Drive that there is a folder called Worldwide Quickspecs.

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Drive	Worldwide Quickspecs		
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More +	🗋 📩 🃭 Moonshot Systems Shared	857515253161	Apr 24 857515253161
Install Drive for your computer		857515253161	Mar 12 857515253161
		857515253161	Mar 27 857515253161
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If you go to the Google Drive icon, it says that it is already synchronizing. The synchronization is being done automatically.



Now, if you don't want Google Drive to synchronize in your personal computer or other specific device, follow the next steps:

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Mar 12 857515253161		Open Google Drive folder Visit Google Drive on the web	5 G3 I
Apr 9 857515253161		View items shared with me	
Apr 8 857515253161		0.00GB (0%) of 15.00GB used Get more storage	⊉deve 0
Apr 24 857515253161		Preferences	sories
May 20 857515253161		Help About	8Gb F
	- e	Quit Google Drive	ц.

Right click on the Google Drive icon, and then click *Preferences.*

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This window will open. Check the *Only sync some folders to this computer*, and check the folders you only want to be synchronized in the computer you are currently using. Then click *Apply changes*.

4			Preference	s - Google Drive ×	
	Sync options	Account	Advanced		
	 Only sync sor 	me folders to	this computer		
	Folder	(s) in Goog	le Drive: Files	in Google Drive that are not in a folder will always	
	Vorldw	ide Quickspe	cs		
	Visit Shared Wi	th Me		Visit "Shared With Me" on the web, then drag files from "Shared With Me" to "My Drive" to sync them.	
				Apply changes Cancel	

You can add as many folders as you want to your Google Drive and sync them on your computer as you prefer.

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5. Access QuickSpecs using Windows Explorer

Once the documents are synchronized into Google Drive, to browse them and search we will use a Windows File Explorer. Open a window and select *Google Drive*.



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Open the folder you want to review. In this case we only have one.

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🜟 Favorites	Name	Date modified	Туре	Size					
Desktop	💹 Worldwide Quickspecs	21/05/2014 05:53	File folder						
bownloads	How to get started with Drive	21/05/2014 04:46	File	2,947 KB					
Secent places									
瀺 Villarreal, Rubi									
CneDrive									
Le Google Drive									
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le Computer									
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CANON_DC (E:)									
→ RU (F:)									
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2 items 1 item selected									

You will see the full hierarchy of that folder.



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You can navigate through the hierarchy to see the documents, or use the Windows Search field to find them as well.

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Desktops - Workstations	Cuad-Core Intel® Xeon® Processor 5400 Series with 45nm technology.pdf	20/05/2014 07:09 a.m.	Adobe Acrobat Document	72 KB	THE DESCRIPTION OF THE OTHER DESCRIPTION OF THE DES
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1. Log in to Service Central

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- 2. Select the appropriate service option for your request.
- 3. Click *Submit a case* at the bottom of the page.
- 4. Complete the required information, attach and upload additional information if required.
- 5. Submit your request.

In order to **review/edit your ticket** – take the following steps:

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- 2. Select *My Page* from the top menu bar.
- 3. Your ticket(s) will be listed at the bottom of the page.
- 3. Click on the request ID to review your ticket, or
- 4. To modify your ticket or respond to a helpdesk query, click *edit* and insert your comments into the *Addtl Information/Comments* field.

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